

Vacancy Announcement

Position title	Deputy Camp Manager
Vacancy No.	YAO-Sul-A1006
Employment Type	Full-time
Duration	Until 31/12/2018
Duty station	Kalar – Qorattoo IDP Camp
Estimated Start Date	As soon as possible
Closing Date	29/09/2018
Overview	Youth Activity Organization (YAO) is a Non-government organization; established since 2001 in KR-I. YAO as a leading NGO is working to make positive changes to the lives of people in the community. Working for socio-economic development to the targeted societies through strengthening their capacity and providing humanitarian services to ensure that human rights of all persons are secure of in their enjoyment of their freedom that are necessary in dignified living.
Job Description	Youth Activity Organization (YAO) is seeking experienced and passionate Deputy camp manager who will work Under the direct supervision of Project Manager, the successful candidate will be responsible and accountable for assisting overall management of YAO's camp coordination.

<p>Main Duties and Responsibilities:</p>	<ul style="list-style-type: none"> • Assist in overseeing coordination in the camp among government representatives, UN agencies, national and international NGOs and other service providers and refugee groups by supporting the camp manger in existing coordination mechanisms. • To monitor, in close collaboration with Project Managers, all technical work carried out in the camp. • Assist in monitoring the distribution of all items in the camp to ensure that minimum standards and operating procedures are respected and applied. • Managing/supporting any community services, youth activities, protection support and similar humanitarian programs that may be undertaken in the camp. • Coordinate with the government security apparatus, police, camp administration and the IDP community to ensure the security and safety of IDPs and the camp is maintained. • Perform other duties as necessary, as assigned by supervisor.
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<p>Required Qualifications & Experience</p>	<p>Education:</p> <ul style="list-style-type: none"> • University Degree in administration, business management or any relevant field. <p>Experience:</p> <ul style="list-style-type: none"> • Minimum 2-year experience in working with NGOs/UN agencies. • Previous management experience. • Significant prior work experience in advocacy on humanitarian issues, child rights, human rights, or development issues. • Understanding of UN and donor operations at country level • Cultural awareness and ability to build relationships quickly with a wide variety of people • Patient, adaptable, flexible, able to improvise and remain responsive and communicate clearly and effectively under pressure • Self-reliant and able to work independently. • Must be Iraqi nationality holder.
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	<p>Knowledge:</p> <ul style="list-style-type: none">• Understanding of UN and donor operations at country level• In-depth knowledge of auditing and financial software.• Excellent communication skills.• Strong interpersonal and intercultural skills.• Report writing skills.• Able to adapt within a work environment containing individuals of multiple and various cultural and educational backgrounds.• <p>Languages:</p> <p>Strong communication skills Verbal and written Kurdish, Arabic and English.</p>
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How to apply:

Qualified Candidates should submit Cover Letters with their CVs attached electronically to jobs@yao-iraq.org with indicating the position they are applying for in the subject of the email.

Email subject must read: **Deputy Camp Manager - Garmyan**

- Email without vacancy title will not be considered. Email after the closing date will not be considered. Only short listed candidates will be contacted
- **YAO** is an Equal Opportunity Employer. YAO considers all applicants on the basis of merit without regard to race, sex, color, national origin, religion, sexual orientation, age, marital status, veteran status or disability.